

HOWARD LEASING

Web Instructions for 1st time users

Click the (Ctrl tab) and the link <http://www.howardleasinginc.com/> to access the Howard Leasing web site.

Howard Leasing
Professional Employee Services

HOME ABOUT SOLUTIONS INJURIES FORMS CAREERS CONTACT

**Your Ideal
Human Resource
Workers' Comp & Payroll Partner**

FIND OUT MORE HERE!

Simplify Your Business With Howard Leasing!

As your partner, we are here to effectively manage tax compliance, benefits, payroll, workers' comp and HR challenges allowing you to focus on productivity, core business issues and profitability.

Contact us, to start your plan today!

Howard Leasing Human Resources

Why Choose Us?

WE OFFER:

This is the Howard Leasing home page. Please feel free to look around.

To register as a 1st time user: Scroll down page to EZ PAYPLUS



Click on the EZ PAYPLUS-Sign in Here

 Sign in Here



- > **Workers Compensation** and a Risk Management Department that works with YOU!
- > **Insurance Options** for your BUSINESS, GROUP BENEFITS & PERSONAL LINES.
- > **Many other benefits** that meet the needs of our diverse business environments.

IMPORTANT NEWS & UPDATES

HR SNAPSHOT - HOW PERFORMANCE-BASED RAISES CAN LEAD TO WAGE COMPRESSION

December 30th, 2016

Download and checkout our latest HR Snapshot. Please let us know if you need anything from us! [\[Read on...\]](#)

SEPTEMBER 2015 NEWSLETTER

September 5th, 2015

Download and checkout our latest newsletter for September 2015. Please let us know if you need anything from us! [\[Read on...\]](#)

AUGUST 2015 NEWSLETTER

July 30th, 2015

Download and checkout our latest newsletter for August 2015. Please let us know if you need anything from us! [\[Read on...\]](#)

HEAT ILLNESS PREVENTION

June 18th, 2015

Excessive heat exposure on the job site is unsafe. Heat related illness not only makes you feel terrible, it can also harm your health, hurt job performance, increase injury potential and even cause [\[Read on...\]](#)

RISK MANAGEMENT NEWS UPDATE

April 29th, 2015

OSHA UPDATE: New Reporting Requirements as of January 1, 2015Employers are now required to report all work-related fatalities within 8 hours. All in-patient hospitalizations, amputations, and losses of [\[Read on...\]](#)



HR ONDEMAND

 Sign in Here



EZ PAYPLUS

 Sign in Here



Go to EZ PAYPLUS click Sign in Here

Secure Login.



Enter Your Email Address

Email:

Next

Secure Login Page.

Welcome!

To Access your information securely, please enter your email address.

Is this your first time logging in?

[Create a new login](#)

Questions? Email us at kmcmlen@howardleasinginc.com.

If you're a 1st time user you will click
- Create a new login

Step 1 of 6 : Select Login Credentials

Enter Email Address and Password

Email Address:
Retype Email Address:
First Name:
Last Name:
Create Password:
Retype Password:
2Ts@ Enter the code you see:

Next Cancel

Explanation

A valid email account is used to process your application for a ezWeb Advantage login

Purpose

- We will use this email account if you ever need to recover a lost password
- We will use this email account as a default if your company chooses to send company related messages or reports

Your Privacy

- We will not supply or sell your email to any third parties
- We will not send advertisements to your email account

Password Requirements

- May not contain spaces
- Must be a minimum of 6 characters
- Do not use special characters such as !@#\$%^& in your password

Password Suggestions

- Do not use your social security number
- Do not use a variation of your name
- Select values that contain both letters and numbers
- Do not use keys in sequence such as "abcdef" or "123456"

First time users will need
to register by entering your
personal Email Address
and Password fields then
click - next

Enter Email Address and Password

Email Address:	jonny.apple1980@gmail.com
Retype Email Address:	jonny.apple1980@gmail.com
First Name:	Jonny
Last Name:	Apple
Create Password:	●●●●●●●●
Retype Password:	●●●●●●●●

Enter the code you see:
K@n4

Next Cancel

Explanation

A valid email account is used to process your application for a ezWeb Advantage login

Purpose

- We will use this email account if you ever need to recover a lost password
- We will use this email account as a default if your company chooses to send company related messages or reports

Your Privacy

- We will not supply or sell your email to any third parties
- We will not send advertisements to your email account

Password Requirements

- May not contain spaces
- Must be a minimum of 6 characters
- Do not use special characters such as !@#\$%^& in your password

Password Suggestions

- Do not use your social security number
- Do not use a variation of your name
- Select values that contain both letters and numbers
- Do not use keys in sequence such as "abcdef" or "123456"

Enter your information and click - Next

An email has been sent to *jonny.apple1980@gmail.com* and should arrive in your inbox within the next 15 minutes. You must use this email to complete the login process.

Please follow these steps:

- 1 - Login to the email account you just entered and search for the "ezWeb Advantage Account Registration" email.
- 2 - Click the link within the email to activate your email address and continue the registration process.
- 3 - Once you receive your email, you may close this browser window.

Problems finding the email?

If you are unable to find the email in your inbox please try the following:

- 1 - Wait 15 minutes and look for the email again.
- 2 - Check your "Junk" folder, as settings in your email account may have filtered the email from your inbox.
- 3 - Verify you are logged into the same email account as the one you supplied earlier:
jonny.apple1980@gmail.com.
- 4 - If you have not received your validation email and you have tried all the suggestions above, please email support at kmcmlen@howardleasinginc.com.

Go into the email you've registered with and look for an email from: registration@ezwebadvantage.com



registration@ezwebadvantage.com

8:57 AM (3 minutes ago)



Thank you for registering. You must confirm your e-mail address within 72 hours in order to activate your ezWeb Advantage account.

To confirm your account registration, simply click on the following link:

<https://howard.secure-solutions3.biz/login/secureEmailValidator.aspx?RegKey=JM37N43YK3MXUWD8U8PSAHPBKJ3AQ>

Please Note: It is important that you confirm your ezWeb Advantage registration. If you do not do so, your registration with ezWeb Advantage will not be activated.

If you experience problems with the provided link, simply copy the listed link and paste it into the address field in your browser.

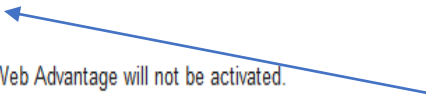
Do not reply to this message, as no recipient has been designated. Replying to this message will not confirm your registration.

Welcome on board!

The Team at ezWeb Advantage

You have 72 hours to confirm your e-mail address or you will restart the process of registering on line

Click the link provided in the email you received



ezWeb Advantage - Create New Login

Step 3 of 7 : Email Account Validation Processing

Enter Password

Password:

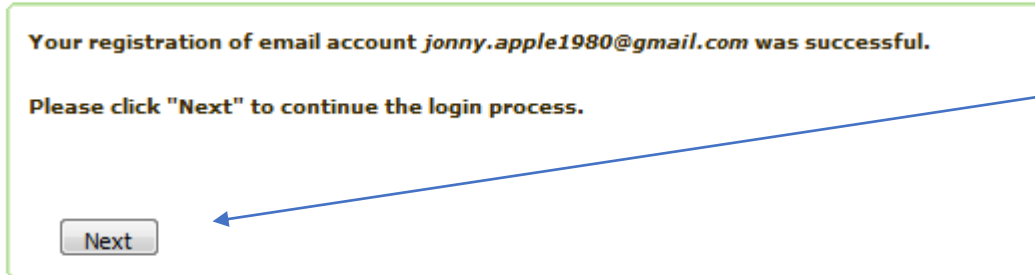
Next

Welcome back!

Your email account registration is almost done.
Please enter your password to complete the process.

The link will redirect you to- Create New Login: you will need to enter the password you created and click - Next

Step 3 of 7 : Email Account Validation Processing



Once you enter your password you will click Next

Step 5 of 7 : Security Settings



Purpose of Security Picture

The security picture and label add an additional level of security.

Please select a picture from the images provided and create a label. Your label may be 1 to 15 characters in length.

How It Works

When you are asked to supply your password, your selected picture and label will be displayed on the login page.

If you do not see this picture and label while supplying your password, the page you are logging into may be another site trying to gather your password from you.

Unless you see your chosen picture and label, do not supply your password.

If you notice anything suspicious, email us at kmcmillen@howardleasinginc.com.

Choose your Security Picture and Label then click Next

Step 6 of 7 : Security Question

Choose a Security Question and Answer

Question: Best Childhood Friend? ▾

Answer: Lara Croft |

Next

Purpose of Security Question

The security question adds an additional layer of security. The following are instances of when you will be asked to supply this answer:

- During a first time login from a new computer to register your secure picture
- During the recovery of a lost password

Recommendations

- Choose a question that has an answer you will not forget.
- Choose a question that cannot be easily determined with research.
- Your answer must be between 1 to 50 characters in length.
- Your answer is not case sensitive.
- Blank spaces will not be used as part of the answer verification.

Choose a Security Question and Answer then click - Next

****Remember****
Security Answers are Cap sensitive

Step 7 of 7 : Validation Credentials

I am accessing:

- My Employee Information Only
- Supervisor or Third Party Information

Enter Validation Credentials

Validation Key: APPL6789

Birth Date: 01/01/1980 |

Accept Skip

What is a Validation Key?

The validation key is used for security purposes and is the link to your account information. Your birth date is also used as an additional layer of validation.

Where do I get the Validation Key

The validation key is the first four letters of your last name and the last four digits of your SSN.

Your validation password is your birthdate in mm/dd/yyyy format (including the slashes).

If your last name is less than 4 letters please type in your full last name.

Please contact kmcmillen@howardleasinginc.com or call 941-761-7704 if you need further assistance.

To continue please do one of the following:

- Input your validation credentials and click the button labeled "Accept."
- Click the button labeled "Skip" to enter these credentials at a later time.

Validation Key = (IN CAPS) First 4 letters of your last name and the last 4 of your Social Security number

Validation Password = Your 8 digit date of birth. Example: 01/01/1980 you will need to use forward slashes between the numbers

Login Creation Successful

ezWeb Advantage Login Created

The creation of your ezWeb Advantage login has been successful.

You may now log into ezWeb Advantage using your created login from any location.

Login

Return to Main Page

Way to go, you've created an account!
Click - login

Secure Password

Enter Your Password



Sunny days

Password:

Back

Next

Is the Picture and Label Correct?

Welcome,

Before you enter your password, please verify that the picture and label shown to the left match those you chose when you created your login.

[I forgot my password!](#)

Questions? Email us at kmcmillen@howardleasinginc.com.

Enter the password you created to access your online account and click - Next

User Name: Jonny Apple

Start Settings ▾ My Data ▾ Log out

Welcome: Jonny Apple



Howard Leasing information is current as of 01/19/2017 10:44:10 AM

Once you enter your password you will be taken to your home page.

User Name: Jonny Apple

Start Settings ▾ My Data ▾ Log out

Welcome: Jonny A



Howard Leasing info

- Earnings Statements
- Basic Information
- W-2 Register
- Job Status
- Year-to-Date Information
- Department
- Personal Information
- Paid Leave
- Tax Settings
- Emergency Contact
- Benefits
- Benefit Dependents
- Direct Deposit

2017 10:44:10 AM

Go to My Data drop down to access Earning Statements and W2's